



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



DEPED - QUEZON
 ICT UNIT

UPLOADED

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02 August 2022

DIVISION MEMORANDUM

DM No. 695, s. 2022

HUNTAHAN WITH TOP MANAGEMENT
(4th ONLINE DIVISION MANAGEMENT COMMITTEE MEETING FOR C.Y.2022)

To: Assistant Schools Division Superintendents,
 CID & SGOD Chiefs,
 All Unit/Section Heads,
 Elementary and Secondary School Heads,
 All Others Concerned

1. DepEd Quezon will conduct Huntahan with the Top Management: 4th Online Management Committee Meeting on August 4-5, 2022. All Public Schools District Supervisors, Elementary and Secondary School Heads are advised to attend the meeting via Zoom on the given schedule.

| Date and Time | Attendees | Link |
|---|---|---|
| August 4, 2022 8:00 a.m. (Thursday) | 1 st and 3 rd Congressional District (Elementary and Secondary School Heads) | tinyurl.com/4thHuntahanBatch1 Meeting ID: 814 6982 5806 Passcode: 12345 |
| August 4, 2022 1:00 p.m. (Thursday) | 2 nd and 4 th Congressional District (Elementary and Secondary School Heads) | tinyurl.com/4thHuntahanBatch2 Meeting ID: 880 9368 1955 Passcode: 12345 |
| August 5, 2022 8:00 a.m. (Friday) | All Public Schools District Supervisors | tinyurl.com/4thHuntahanBatch3 Meeting ID: 889 5563 7280 Passcode: 12345 |

2. Topics / Agenda in Huntahan with Top Management are the following:
 - Guidelines and Reminders for the Opening of Classes for S.Y. 2022-2023
 - Important Announcements and other concerns of Division Chiefs and Section Heads
3. All School Heads and PSDSs are requested to connect to the prescribed link 15 minutes before the meeting begins, and are all required to rename their zoom account with the following format,

DEPEDQUEZON-TM-SDS-04-009-003



"Creating Possibilities, Inspiring Innovations"

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
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 Website: www.depedquezon.com.ph



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Full Name_School Name for proper identification. Please be reminded also to open/on all cameras during the meeting. The host / facilitator shall remove any participant in the meeting who are found to be non-compliant with the online meeting reminders.

4. School Heads with internet difficulty may gather together in an area with better internet connection and with strict adherence to health and safety protocol.
5. All expenses relative to this activity shall be chargeable against local fund / MOOE subject to usual accounting and auditing procedures.
6. Immediate dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

osdssvd108/02/2022
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